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SAMPLE PUBLIC NOTICE OF UPCOMING ACCREDITATION REVIEW VISIT BY THE ACEN

Announcement

[Nursing education unit] wishes to announce that it will host a site review for [continuing/initial] accreditation of its [program type/s, e.g., baccalaureate] nursing program by the Accreditation Commission for Education in Nursing (ACEN).

You are invited to meet the site visit team and share your comments about the program in person at a meeting scheduled at [time] on [date] at [location].

Written comments are also welcome and should be submitted directly to:

Dr. Marsal Stoll, Chief Executive Officer
Accreditation Commission for Education in Nursing
3343 Peachtree Road NE, Suite 850
Atlanta, GA 30326

Or e-mail: mstoll@acenursing.org

All written comments should be received by the ACEN by [date]. *

- * The deadline for submissions should be at least five (5) days prior to the beginning of the site visit.