

POLICY #25

TRANSFER OF CREDIT

At its discretion, a governing organization and/or nursing program may accept transfer credit for a course or courses completed in other postsecondary governing organizations when comparable in scope and content to the governing organization and/or nursing program's own coursework. The acceptance of credit for transfer is primarily based on the competencies achieved by the student in previously completed coursework and whether the competencies reasonably align with the coursework and the nursing program into which the credit is to be transferred.

Accreditation of the governing organization and/or nursing program from which the student is seeking to transfer credits may be a consideration for credit transfer decisions; however, accreditation of the governing organization and/or nursing program from which the student is seeking to transfer credits may not be the sole basis for accepting or denying credit for transfer nor should it be represented as a requirement of the ACEN.

In evaluating credit earned by students for transfer, a governing organization and/or nursing program must adhere to the following:

- Have established appropriate criteria for the acceptance of transfer credits including, at a minimum, the currency, comparability, relevancy to degree and/or nursing program, calculation of credit (e.g., clock hours to semester or quarter hours), and grade earned for the course or courses to be transferred.
- Apply a systematic, consistent process for determining whether to accept credit earned at other governing organizations.
- Document in the permanent student record the basis on which the transfer credit was accepted and identification of the governing organization from which the credit was transferred.
- Publicly disclose a list of the institutions with which the governing organization has established articulation agreements.

The governing organization and/or nursing program must publish its transfer-of-credit policy, including clear communication of the criteria and process for evaluating and accepting credit for transfer earned at other governing organizations, in all documents (paper and electronic) that serve to inform the public.

Policy #25 History
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