



## 2019 SCHEDULE OF ACCREDITATION FEES

Effective January 1, 2019 through December 31, 2019

### CANDIDACY FEE

Candidacy is the beginning process for a nursing program seeking accreditation with the ACEN.

Fee for Each Nursing Program _____	\$ 2,500.00
<i>A one-time fee per program, charged after eligibility has been confirmed through the submission of the required <a href="#">Candidacy Eligibility Application</a>. Covers the entire candidacy mentoring program and the entire candidacy period.</i>	

### INITIAL ACCREDITATION FEES

Initial accreditation is the first review process for a candidate nursing program seeking accreditation with the ACEN.

#### Initial Accreditation Fees

*Charged only when service is performed.*

Initial Accreditation Fee _____	\$ 1,000.00
<i>A one-time fee per program, charged after the submission of the required <a href="#">Information Form</a>.</i>	

Site Visit Fee (per peer evaluator, per day) _____	\$ 825.00♦
<i>Charged upon approval and scheduling of the initial accreditation site visit. Programs should expect a minimum of three (3) peer evaluators (additional peer evaluators may be needed depending on the complexity of the nursing program).</i>	

#### Accreditation Fee

*Prorated, as appropriate, based on date initial accreditation is granted.*

Accreditation Fee for First/Only Nursing Program (within the same nursing education unit) _____	\$ 2,875.00
<i>= x% of \$2,875 for that calendar year only.</i>	
Fee for Each Additional Program (within the same nursing education unit) _____	\$ 1,200.00
<i>= x% of \$1,200 for that calendar year only.</i>	

♦ Fees are \$915 until May 1, 2019.



## CONTINUING ACCREDITATION FEES

Once a program has been granted initial accreditation, continuing accreditation is the cyclical review process for an accredited nursing program to maintain accreditation with the ACEN.

### Accreditation Fee

Accreditation Fee for First/Only Nursing Program (within the same nursing education unit) _____ Charged on an annual basis for first/only program.	\$ 2,875.00 per calendar year
Fee for Each Additional Program (within the same nursing education unit) _____ Charged on an annual basis for each additional program.	\$ 1,200.00 per calendar year

### Periodic Fees

Continuing Accreditation Review Fee _____ A one-time fee per program, charged one (1) year in advance of the continuing accreditation site visit.	\$ 1,000.00
Site Visit Fee (per peer evaluator, per day) _____ Charged upon approval and scheduling of the continuing accreditation site visit. Programs should expect a minimum of three (3) peer evaluators (additional peer evaluators may be needed depending on the complexity of the nursing program).	\$ 825.00*

## ADVISORY REVIEW FEE

An Advisory Review is an **optional** service for an ACEN-accredited program to receive feedback from an ACEN professional staff member regarding draft accreditation documents as the program prepares for continuing accreditation. **Charged only if and when a service is performed.** Not applicable to all programs.

Advisory Review Fee (video/tele-conference) _____	\$ 1,000.00
Fee for each additional program (within the same nursing education unit) _____	\$ 500.00
Advisory Review Fee* (on site) _____	\$ 3,000.00
Fee for each additional program (within the same nursing education unit) _____	\$ 500.00

\* Fees are \$915 until May 1, 2019.

\* Fees include the assigned professional staff member's preparation time required to necessitate the Advisory Review. Fees do not include travel expenses (e.g., travel, food, lodging, etc.), which will be invoiced separately.



## SERVICE FEES

Additional service fees which may be incurred during initial accreditation or continuing accreditation processes. **Charged only if and when a service is performed.** Not applicable to all programs.

<b>Focused Visit Fee</b> _____	<b>\$ 2,350.00</b>
A focused visit is a site visit authorized by the ACEN Board of Commissioners to review significant accreditation-related information disclosed about an accredited nursing program as a result of one (1) or more program changes.*	
	plus all direct expenses related to visit
<b>Follow-Up Visit</b>	
A follow-up visit is a site visit authorized by the ACEN Board of Commissioners to review an accredited nursing program when the program is granted one of the following: (a) Continuing Accreditation with Warning, (b) Continuing Accreditation with Good Cause, and in selected cases (c) Continuing Accreditation with Conditions.	
<b>Continuing Accreditation Review Fee</b> _____	<b>\$ 1,000.00</b>
A one-time fee per program, charged in advance of the follow-up visit; invoice date TBA.	
<b>Site Visit Fee (per peer evaluator per day)</b> _____	<b>\$ 825.00♦</b>
<b>Reprocessing/Rescheduling Site Visit Fee</b> _____	<b>\$ 1,250.00</b>
Fee is charged for rescheduling any already scheduled site visit – initial accreditation visit, continuing accreditation visit, focused visit, or follow-up visit.	
<b>Appeal Fee</b>	
The Appeal Fee applies only to programs denied initial accreditation or continuing accreditation by the ACEN Board of Commissioners and the program chooses to appeal the Board's decision.	
<b>Notice of Intent to Appeal Fee (per program)</b> _____	<b>\$ 5,000.00</b>
<b>Appeal Process Fee (per program)</b> _____	<b>\$ 10,000.00</b>
<b>Administrative Appeal Fee</b> _____	<b>\$ 2,500.00</b>

\* (a) A substantive change; (b) Information revealed about a program between periods of scheduled review; (c) Information received from the governing organization's accrediting body related to an adverse action; (d) Information received from the program's state regulatory agency for nursing related to a change in its status; (e) Information revealed by a program during the Evaluation Review Panel process; (f) Information received from the U.S. Department of Education regarding a program's compliance responsibilities under Title IV of the Higher Education Act such as information related to a program's most recent student loan default rates, the results of financial or compliance audits, program reviews, and any other information that may be provided by the U.S. Department of Education.

♦ Fees are \$915 until May 1, 2019.

Payment of fees to the ACEN is an obligation for recognition as an accredited program. Payment of fees to the ACEN is an obligation for recognition as a candidate program.

The ACEN invoices programs for all evaluation processes and an annual accreditation fee.

Per Policy #7 Voluntary Withdrawal from ACEN Accreditation, the ACEN will deem as a voluntary withdrawal from accreditation any refusal or failure of an accredited program to pay its fees and expenses when due.

Membership with another organization (i.e. NLN, OADN, etc.) is NOT required to be accredited by the ACEN.